



Brescia House School

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COVID-19 PROCESS CONTROL UPDATE 7

Rev 7 – 19/01/2021

We wish to remind the whole school community about the school's approach to COVID-19, our protocols, our updates, and our practical operational information.

We define cases as follows:

1. Casual Contact:

- a. Exposure to potential positive case
- b. Less than 15 minutes
- c. Social distancing, wearing of masks and well-ventilated area
- d. Per National cellphone App notification
- e. Typically, at school, work or shops where appropriate safety mitigation measures are in place

2. Close Contact:

- a. Exposure to a known positive case
- b. Greater than 15 minutes
- c. No social distancing; masks or open cross-ventilation
- d. Per National cellphone App notification
- e. Typically, social gatherings, where safety mitigation measures are not widely practiced
- f. **Typically, household positive case, close family positive case contact**

I have attached herewith a diagram to indicate the COVID-19 Timeline in a simple infographic:

- Covid timeline (19.01.2021 - Rev 5)

Please, I remind everyone of the following simple school requests. If any of the below mentioned occurs, then the whole household/family should isolate pending medical advice. **PLEASE STAY HOME, seek medical advice, and if required - go for a test:**

1. If anyone in your immediate household/family is ill with any symptoms (*even if these may not be the typical obvious symptoms of COVID-19*).
2. If anyone in your immediate household/family suspects they have had contact with a positive case.
3. If anyone in your immediate household/family is awaiting test results.
4. If anyone in your immediate household/family tests positive.
 - a. Brescia requests that in this case, and due to unavoidable Close Contact, the rest of the family/household isolates for a period of 14-days from date of the positive test.
 - b. Do not return to school if anyone in the household has any symptoms, or additionally tests positive. The date of return will amend accordingly.

Our communication protocol in summary, is as follows:

1. All illness; symptoms; Casual Contact, Close Contact, Positive Case of: Pupil; staff member; service provider and anyone in the family/household – **Must notify**, preferably via email:
 - a. Paul Matthews
 - i. Paul Matthews will assess, communicate, and provide standard letters of communication, explain standard protocols etc. as needed

- b. Relevant Head
 - i. Will address the schooling disruption issues and make appropriate academic arrangements accordingly.
2. After first set of communication, all further communication (in most instances) will then be handled by the schools Counselling department. They maintain contact, keep family/pupil informed as well as the school where relevant.
3. Please continue to communicate as per above protocol even during school closure and when pupils are attending lessons online.

Additional notes:

1. This pandemic is still with us and will still be with us for a long time. We need to continue to remain vigilant, continue to apply simple mitigation measures:
 - a. Wear masks (legal requirement)
 - b. Social distancing
 - c. Wash hands
 - d. Ventilation (or preferably outdoors where possible)
 - e. Regular cleaning, touch point cleaning etc.
 - f. Liberal use of sanitiser
2. Please continue to remain alert, keep safe, and act prudently.
3. When socialising, please apply all the mitigation measures, try to socialise outdoors as much as possible and not indoors, try to minimise socialising to small groups, single pods (family groups, friend groups etc) keep cross vectors of contamination potential to a minimum.

Please be reminded to remain safe, apply all mitigation measures. We are aware that COVID fatigue is setting in. We need to remain vigilant.

Kind regards,

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(Operations Manager & COVID-19 Manager)
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