



Brescia House School

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COVID-19 PROCESS CONTROL UPDATE 6

Rev 6 – 06/11/2020

We wish to remind the whole school community about the school's approach to COVID-19, our protocols, our updates, and our practical operational information.

We define cases as follows:

1. Casual Contact:

- a. Exposure to potential positive case
- b. Less than 15 minutes
- c. Social distancing, wearing of masks and well-ventilated area
- d. Per National cellphone App notification
- e. Typically, at school, work or shops where appropriate safety mitigation measures are in place

2. Close Contact:

- a. Exposure to a known positive case
- b. Greater than 15 minutes
- c. No social distancing; masks or open cross-ventilation
- d. Per National cellphone App notification
- e. Typically, social gatherings, where safety mitigation measures are not widely practiced
- f. Typically, household positive case, close family positive case contact

Our protocol for illness/infection, different exposure/Contact types, in summary, is as follows:

1. Any illness of any sort that presents with **any** of the known COVID-19 symptoms or similar – you must stay at home for a minimum period of the symptoms occurring. School access is prohibited.
 - a. This applies to pupils, school staff, service providers, school visitors
 - b. Prudence must be followed when *someone else in the family pod* (household, close contact family) presents with above symptoms.
 - i. If COVID-19 is suspected, or indeed if awaiting a test result, then the whole family/household **must** remain at home and isolate until the results come through.
 - ii. Please seek medical opinion, even if you think it is "*just a cold; just a headache; just fatigue; just a cough...*". **Please act prudently and conservatively.** Do not send your daughter to school if she or someone in the household presents with symptoms and is waiting to see a doctor. Wait for outcome and act accordingly.
2. **Casual Contact (as defined):**
 - a. Wait a **minimum of four (4) days** at home (isolation with family).
 - b. If no symptoms occur, then on the **fifth (5) day** you can return to school
 - c. If symptoms do occur, then obtain medical advice, but preferably have a test.
 - d. Do not do the test too early, low viral load can lead to a false negative!
3. **Close Contact (as defined):**
 - a. Self-isolate for a minimum of **ten (10) days**
 - b. The school prefers the conservative isolation period of **fourteen (14) days**
 - c. **Subject to no symptoms** for your daughter, or indeed **anyone else** in the family/household – she may then return to school.

4. Positive Case:

- a. You must quarantine for a minimum of **ten (10) days**.
- b. Subject to no symptoms thereafter, you may return to work/school etc.
- c. Note: the rest of the family/household should self-isolate for a minimum period of **ten (10) days** from the positive case persons test date, but the school, prefers the more conservative **fourteen (14) day** period to be applied.

Our communication protocol in summary, is as follows:

1. All illness; symptoms; Casual Contact, Close Contact, Positive Case of: Pupil; staff member; service provider and anyone in the family/household – **Must notify**, preferably via email:
 - a. Paul Matthews
 - i. Paul Matthews will assess, communicate, and provide standard letters of communication, explain standard protocols etc. as needed
 - b. Relevant Head
 - i. Will address the teaching; test/exam issues arising etc.
2. After first set of communication, all further communication (in most instances) will then be handled by the schools Counselling department. They maintain contact, keep family/pupil informed as well as the school where relevant.

Additional notes:

1. This pandemic is still with us, it will still be with us for a long time. We need to continue to remain vigilant, continue to apply simple mitigation measures:
 - a. Wear masks
 - b. Social distancing
 - c. Wash hands
 - d. Ventilation (or preferably outdoors where possible)
 - e. Regular cleaning, touch point cleaning etc.
 - f. Liberal use of sanitiser
2. Society has opened now with new lower lockdown levels in place and relaxation of many areas. Please continue to remain alert, keep safe, and act prudently.
3. When socialising, please apply all the mitigation measures, try to socialise outdoors as much as possible and not indoors, try to minimise socialising to small groups, single pods (family groups, friend groups etc) keep cross vectors of contamination potential to a minimum.

The holidays are coming up and the opportunity for the Virus to spread exists. New groups of people for cross-contamination, relaxed socialising, less focus on applying mitigation measures.

Please remind your daughters to remain safe, apply all mitigation measures. We are aware that COVID fatigue is setting in. We need to remain vigilant.

Stay safe, be well. If you are travelling in the holidays, then travel safely. We have the last few weeks of push to end of term, let us all keep our focus and efforts up.

Kind regards,

Paul Matthews
(Operations Manager & COVID-19 Manager)

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