Brescia House School

Admissions Policy

2027

1. Brescia House School is an independent Catholic school, which serves the Catholic community but welcomes children of any denomination.
2. Admission to the school is *weighted* by whether the prospective learner
    - is Catholic
    - has a sibling in the school
    - is the daughter of a past pupil

   The school's data programme automatically weights applications according to these criteria.

3. The School accepts no more than:
    - 24 learners into each grade R class (total 72 learners)
    - 26 learners in all other classes (total of 78 leaners per grade)
    - In emergencies or to accommodate the sibling of another learner, a 25th /27th learner may be accepted into a class.

4. The statistical age norm per grade is the grade number plus 6, e.g.

Grade R	6
Grade 1	7
Grade 2	8
Grade 3	9
Grade 4	10
Grade 5	11
Grade 6	12
Grade 7	13
Grade 8	14
Grade 9	15
Grade 10	16
Grade 11	17
Grade 12	18

   A learner will generally be accepted into grade R in the year, in which she turns 6.
   All children applying for admission to Grade R will be required to participate in a school readiness diagnostic during their Grade 00 year.

5. Admissions policies, regulations and provisions are determined by the Board of Governors in conjunction with the Head of the Primary and Secondary schools.
6. General enquiries, school visits, tours and admissions are handled by the school's Admissions and Marketing Department. An interview with the family will be arranged. The respective Head will then be consulted for placement.
7. Successful applicants are contacted by email prior to the starting date. Offers made must be accepted in writing. A **non-refundable Pupil Acceptance (PA) Fee**, as per the sliding scale, is payable on the written acceptance of the offer, or date stipulated in the letter of offer. This development fee does not constitute a tuition fee and is directed towards improvements, renovations and upgrades.

8. Other applicants will be notified in writing that they remain on the waiting list and will be contacted via email when a place becomes available.
9. The application procedure is as follows:
    - Parents will be provided with an application form to complete.
    - A fee of R500 is charged when the application form is returned or submitted. The application fee is not refundable if the learner should not attend the school or if the application is unsuccessful.
    - Each applicant will be added to the database and the weighting will apply.
10. The following documents are required on application:
    - Birth certificate (a baptismal certificate is not valid)
    - Baptismal certificate (only if Catholic)
    - Immunisation card (Primary School)
    - Last school report (where applicable)
    - Transfer card (where applicable) on admission
    - Any learner who enters the country on a study permit must present the study permit to the school on registration.
    - Non-citizens/foreign nationals must show evidence that they have applied to the Department of Home Affairs to legalise their stay in the country. If they cannot do so, the school will advise them to acquire the necessary documentation.
11. The following regulations apply to foreign learners in South Africa:
    - All foreign learners enrolled in a school must be in possession of a study permit for the specific school at which they are enrolled.
    - If a prospective foreign learner does not have a study permit, the parents must ensure that the required documents are submitted to the school within a stipulated period of four months from commencement at the school.
    - The study permit is issued for the learner to attend a specific school for a specific period. The school is required to ensure that the learner's permit is valid during the entire time the learner attends the school.
    - The school is required to notify the authorities of the departure of any foreign student from the school.

A letter from the school confirming the following must accompany the application:

- Confirmation that the learner has applied to be enrolled at the school and an indication of the grade, in which she will be placed.
- Assurance that the foreign learner is not depriving a local learner of a place.
- Proof that the school fees have been paid or an arrangement for the payment of fees has been made.
- A written undertaking that the school will inform the Department of Home Affairs when the learner leaves the school.

12. To comply with these regulations for **foreign learners**, the school requires the following documents:
    - A certified copy of the learner's birth certificate.
    - A certified copy of the learner's passport.
    - A certified copy of the parent's or guardian's passport.
    - A certified copy of the parent's permit.
    - Proof that the learner is supported financially for the duration of her studies in South Africa.
    - Proof of medical cover with a medical scheme that offers medical cover in South Africa.
    - If the learner is living with a guardian, a letter from the biological parents confirming the arrangement and a letter from the guardians accepting guardianship over the learner.

Brescia House School is a mainstream academic school with limited support for specialized learning.

13. **Marketing Material**

Parents consent to the school including photographs of the pupil in publications, or in press releases, or on social media sites, to celebrate the school's or the pupil's activities, achievements or successes. Should consent not be granted, please confirm this in writing to: marketing@brescia.co.za

Brescia House School

TUITION FEE SCHEDULE 2027:

New applications

A non-refundable amount of R500 **application fee** is payable when application is made. Applications are to include the details and consent of both parents of the child. In any other legal instance, proof of parental or guardian authority will need to be provided. If your initial application is older than 1 year, please re-submit (at no additional cost) if any details have changed.

The admission process includes a fee clearance check with the applicant's previous school and the parents' credit check if consent is signed by both parents. Non-resident parent acceptance will be based on individual circumstances as discussed and agreed during the initial interview. To find out how you can apply or if you have any queries, please contact our admission team admissions@brescia.co.za

Upon acceptance of a pupil, the parent is required to pay an advance, **non-refundable Pupil Acceptance Fee** to secure a place. The fee is dependent on the grade enrolled and is payable according to the schedule below and as per the duepayment date stipulated in the Letter of Offer:

Grade R	R 28 350
Grade 1	R 29 400
Grade 2	R 27 195
Grade 3	R 22 785
Grade 4 - 7	R 18 375
Grade 8	R 30 000
Grade 9	R 24 990
Grade 10	R 19 425
Grade 11	R 12 810
Grade 12	R 6 090

All admissions involve a diagnostic assessment, and an interview.

ICT Integrated learning:

All teaching and learning in Grades 5 - 12 proceeds on the expectation that ICT is fully integrated into learning and teaching. In order to ensure the best IT support and network security, only **recommended laptops, purchased through the school**, are connected to the school's IT systems and all new students are expected to purchase laptops from the school. The laptop price and models vary, and information pertaining to the costings and ordering process is available through the Brescia House School Parent Portal.

FEE STRUCTURE 2027			
	Option 1	**Option 2**	**Option 3**
Grade	**ANNUAL FEE including discount. Payable by 31st January 2027**	**TERMLY FEE Due 1st day of each term**	**MONTHLY FEE Payable via debit order. January - October**
R	**R118 038**	**R41 199**	**R12 192**
1, 2, 3	**R135 672**	**R47 356**	**R14 849**
4, 5, 6	**R159 127**	**R55 541**	**R17 414**
7	**R168 900**	**R59 102**	**R18 526**
8, 9	**R175 906**	**R61 398**	**R19 246**
10, 11, 12	**R192 581**	**R67 220**	**R21 072**

TUITION FEE COVERS:

Tuition, core curriculum-based activities inclusive of transport to local destinations for sport and cultural events (not outings, tours or camps), refreshments for all social events, class readers for primary school, reference and library books, pupil insurance cover for the academic year, hearing and eye tests for Grade R and Grade 3, 1 x retreat, Purple Mash license (Grade R – Grade 6), first issued student and cell phone card (grade 7 – 11), Mathletics (Grade 1 – Grade 6), Reading Eggs (Grade R – Grade 6), all Olympiads and IXL programmes (Grade 7- Grade 12).

Payment option	A tuition fee is invoiced in line with your chosen payment option. Parents are requested to check the statements and contact the Bursar's office immediately if there are any queries. All fees are payable in advance unless administered by the school's debit order. If the billing option is not chosen, billing/payment option 2 applies.
Payment option 1	**Annual Fee** – payable by no later than **31st January 2027.** This is subject to a reduction already included in this schedule. This option will no longer apply if the annual Fee is not settled in full by 31st January 2027.
Payment option 2	**Termly Fee** – Three payments per annum, payable in advance on the **first day** of each term.
Payment option 3	**Monthly fees** – Ten monthly payments payable via debit order, administered by the school. We offer three (3) debit order dates 5th, 26th, and the last business day of the month. We require a new debit order authorisation form to be completed each year. Application for such arrangement must be made before 19 November 2026. An administration fee of R200 will be charged for each debit order that is returned by the bank.

Other Compulsory Termly charges		
PTA / Development levy	R675 (2026)	Per family per term*
Computer levy (Grade 5 – 12)	R380	Per pupil per term
Art levy (Grade 10-12)	R950	Per pupil per term
Consumer Studies Levy (Grade 10-12)	R990	Per pupil per term
Consumer Studies Levy (Grade 8-9)	R440	Per pupil per term

** The PTA levy charge will be confirmed after the 2027 AGM*

Rebates	
33.33% per term	**Sibling rebates** are applicable to the third child in the school and each additional child thereafter.
4.5%	Full **Annual fee** payable before 31st January 2027
5%	**Alumnae** – terms & conditions apply. Please contact alumnae@brescia.co.za for more information
Various	We award a limited number of academic, sport, music and cultural **Scholarships** for Grade 8.

Please note that applicable reductions only apply once – the school does not apply two rebates on the same fee account.

Please take a note of the following information:

Arrear accounts	An account will be deemed in **arrears** if the total amount due has not been paid as elected or by the 1st day of each term. All outstanding accounts will be handed over for collection to the school attorneys, and all costs, including the handover fees, charged between the attorney and client (school) will be for the account of the parent, guardian or responsible person. No student will be allowed to attend a camp or tour or write a national examination unless tuition fees are up to date. These charges are due and payable on the presentation of an account. For all notices, the official address (domicilium) for parents or guardians shall be the primary email provided. It is the parents' responsibility to ensure this email address remains current.
Incidental charges	Although the school attempts to keep additional charges to a minimum, parents can expect incidental charges invoiced to their school fee account from time to time. You will receive information on any charges from the school before the amount is billed to your daughter's account. **All additional charges must be paid in full at the time of being billed.**
Interest	Interest is payable if fees are not paid on time. The interest rate is prime.
Matric - IEB	The cost of 2027 IEB Matric examinations, each Further Studies subject fee, and any other Matric examination fee will be communicated to you. To facilitate your daughter's registration, IEB fees must be paid separately and directly to the school by the beginning of Term 2/2027. Non-payment will result in your daughter not being registered for IEB Matric examinations.
Pupil Acceptance fee (PA fee)	Upon acceptance of a place, a **non-refundable Pupil Acceptance** fee is required to secure your daughter's place.
Withdrawal notice	A **full term's written notice** emailed to the relevant Head of school is required todiscontinue enrolment and any other facility (i.e. Music lessons) offered by the school. If a notice is not given within the 1st week of each term, i.e. 7 working days from and including the 1st day of the term **(latest by 21 January, 13 May & 15 September 2027),** a full termly tuition fee will be charged in lieu of notice.
Withdrawal of educational service	The school reserves the right to restrict the admission or withdraw educational services of any pupil in respect of whom monies due to the school are outstanding as per School and ISASA policy. Upon breach, the school will provide a 7-day notice to rectify, failing which the school will have the sole right to invite the parents for a meeting of representation, why the learner's enrolment should not be terminated. If the parties cannot reach a resolution, the school will have the right to terminate the enrolment with the learner's last day being on the last school day of the year the default took place.

Banking details:

Account Name: Brescia House School Bank:

Standard Bank, Hyde Park

Branch Code: *006605*

Account number: *610175742*

SWIFT: SBZA ZA JJ

Your account can be paid via EFT, Debit Order (administered by the school) or Credit Card (surcharge applies). For safety reasons, we are not able to accept cash payments.
If you have any queries regarding fees or charges, please contact:
schoolfees@brescia.co.za

The **Diagnostic and Scholarship Assessments** for Grade 8 usually takes place in February/March each year. The school follows the ISASA rules as to when the results of the scholarship will be made public. Scholarship offers will be made on the date determined by ISASA and according to the School Policy.

Should you have any queries, please contact our Marketing and Admissions team on admissions@brescia.co.za

To register your daughter with the school, please scan the QR code,
or go to https://www.brescia.co.za/how-to-apply

Brescia House School

SERVIAM

MISSION STATEMENT

Brescia House School

Believes In

Creating a Christian atmosphere, in which principles of truth, love, justice and reverence become the criteria in life's decisions.

Working to achieve academic excellence and the development of the whole woman in all facets of her potential.

High standards of behaviour and discipline and in the importance of the individual and in her creative self-expression.
The dignity of all persons and in respecting the rights of others.

An open environment where all persons of our richly diverse society may grow in mutual understanding and acceptance.