Brescia Bears

Admissions Policy

2027

Brescia House School

ADMISSIONS POLICY

1. Brescia House School is an independent Catholic school, which serves the Catholic community but welcomes children of any denomination.
2. Admission to the school is *weighted* by whether the prospective learner
    - is a Catholic
    - has a sibling in the school
    - is the child of a past pupil
    - the date of application

   The school's data programme automatically weights applications according to these criteria.
3. The statistical age norm per grade is as follows:

Grade 000	3 turning 4
Grade 00	4 turning 5

   To be eligible for admission to Grade 000, children must:
    - Be three years of age;
    - Be fully toilet trained; and
    - No longer require or use a feeding bottle during the school day.

   Girls proceeding from Grade 00 to Grade R at Brescia House School will be required to participate in a school readiness diagnostic during their Grade 00 year.
4. Admissions policies, regulations, and provisions are determined by the Board of Governors in conjunction with the Heads of the Primary and Secondary schools.
5. General enquiries, school visits, tours, and admissions are handled by the school's Admissions and Marketing Department. An interview with the family will be arranged. The respective Head will then be consulted for placement.
6. Successful applicants for places in Grades 00 and 000 are contacted by email prior to the starting date. Offers made must be accepted in writing. A **non-refundable Pupil Acceptance (PA) Fee** is payable on the written acceptance of the offer, or date stipulated in the letter of offer. This Acceptance Fee does not constitute a tuition fee and is directed toward improvements, renovations, and upgrades. Terms and conditions apply – please contact admissions@brescia.co.za
7. Other applicants will be notified in writing that they remain on the waiting list and will be contacted via email when a place becomes available.
8. The application procedure is as follows:
    - Parents will be provided with an application form to complete.
    - A fee of R500 is charged when the application form is returned or submitted. The application fee is not refundable if the learner should not attend the school.
    - Each applicant will be added to the database and the weighting will apply.
9. The following documents are required on application:
    - Birth certificate (a baptismal certificate is not valid)
    - Baptismal certificate (only if Catholic)
    - Immunisation card
    - Non-citizens/foreign nationals must show evidence that they have applied to the Department of Home Affairs to legalise their stay in the country. If they cannot do so, the school will advise them to acquire the necessary documentation. The learner will be temporarily admitted to the school (as per the School Admissions Policy for Grades R – 12). In addition, the school requires a certified copy of the parent's permit.

Brescia House School is a mainstream academic school with limited support for specialized learning.

New applications

A non-refundable amount of R500 **application fee** is payable when application is made. Applications are to include the details and consent of both parents of the child. In any other legal instance, proof of parental or guardian authority will need to be provided. If your initial application is older than 1 year, please re-submit (at no additional cost) if any details have changed.

The admission process includes a credit clearance check. Non-resident parent acceptance will be based on individual circumstances discussed and agreed during the initial interview. To find out how you can apply or if you have any queries, please contact our admission team admissions@brescia.co.za

Acceptance

Upon acceptance of a pupil, the parent is required to pay in advance, a **non-refundable Pupil Acceptance Fee** to secure a place. The Pupil Acceptance Fee is paid **per annum.** Should a girl student continue into Grade R at Brescia House School, the paid Pupil Acceptance Fees *(for Grades 00 and 000*) will be credited towards her Grade R Pupil Acceptance Fee.

PUPIL ACCEPTANCE FEE 2027	
Grade 000	R 5 000
Grade 00	R 5 000

FEE STRUCTURE

2027

Full Day: *one snack and lunch included; 07:00/07:30 – 17:00*

Half Day: *includes one snack: 07:00/07:30 – 12:00/12:30*

	Option 1	**Option 2**	**Option 3**
Grade	**ANNUAL FEE Payable by 31st January 2027**	**TERMLY FEE Due 1st day of eachterm**	**MONTHLY FEE Payable via debit order. January - October**
000 Full Day	**R94 178**	**R32 872**	**R10 016**
00 Full Day	**R94 178**	**R32 872**	**R10 016**
000 Half Day	**R67 026**	**R23 395**	**R7 129**
00 Half Day	**R67 026**	**R23 395**	**R7 129**

Other Charges:	
Sundries	**R1 150 per term**
***Ad-hoc days** *(full day, including meals)*	**R585 per day**
Meals *(lunch for half day children – should they stay for lunch)*	**R55 per meal**
****Late collections**	**R200 per 60 minutes** *(or part thereof)*

***Ad-hoc** *attendance must be pre-booked and pre-paid.*
****Late collections** will be billed at R200 per 60 minutes, or part thereof. For half day: children must be collected by 12:00/12:30. For full day: children must be collected by 17:00.

The school follows the ISASA School Calendar. **Holiday and Half Term programme** fees available on request.

Payment option	A tuition fee is invoiced in line with your chosen payment option. Parents are requested to check the statements and contact the Bursar's office immediately if there are any queries. All fees are payable in advance unless administered by the school's debit order. If the billing option is not chosen, billing/payment option 2 applies.
Payment option 1	**Annual Fee** – payable by no later than **31st January 2027.** This is subject to a reduction already included in this schedule. The option will no longer apply if the annual fee is not fully settled by 31 January 2027.
Payment option 2	**Termly Fee** – Three payments per annum, payable in advance on the **first day** of each term.
Payment option 3	**Monthly Fee** – Ten monthly payments payable via debit order, administered by the school. We offer three (3) debit order dates 5th, 26th, and the last business day of the month. We require a new debit order authorisation form to be completed each year. Application for such arrangement must be made before 19th November 2026. An administration fee of R200 will be charged for each debit order that is returned by the bank.

Rebates	
33.33% per term	**Sibling rebates** are applicable to the third child in the school and each additional child thereafter.
5%	**Alumnae** – terms and conditions apply.

Please note that applicable rebates only apply once – the school does not apply two rebates on the same fee account.

Please take note of the following information:

Arrear accounts	An account will be deemed in **arrears** if the total amount due has not been paid as elected or by the 1st day of each month. All outstanding accounts will be handed over for collection to the school attorneys, and all costs, including the handover fees, charged between the attorney and client(school) will be for the account of the parent, guardian, or responsible person. These charges are due and payable on the presentation of an account. For all notices, the official address (domicilium) for parents or guardians shall be the primary email provided. It is the parents' responsibility to ensure this email address remains current.
Incidental charges	Although the school attempts to keep additional charges to a minimum, parents can expect incidental charges invoiced to their school fee account from time to time. You will receive information of any charges from the school before the amount is billed to your child's account. **All additional charges must be paid in full by the end of each term.**
Interest	Interest is payable if fees are not paid on time. The interest rate is prime.
Pupil Acceptance fee (PA fee)	Upon acceptance of a place, a **non-refundable Pupil Acceptance** fee is required to secure your child's place. Should a girl student continue into Grade R at Brescia House School, the paid Pupil Acceptance Fees *(for Grades 00 and 000*) will be credited towards her Grade R Pupil Acceptance Fee.

Withdrawal notice	A **full term's written notice** emailed to the Head of school is required to discontinue enrolment. If a term's notice is not given within the 1st week of each term, i.e. 7 working days from and including the 1st day of the term **(latest by 21 January, 13 May & 15 September 2027),** a full-term tuition fee will be charged in lieu of notice.

Withdrawal of educational service	The school reserves the right to restrict the admission or withdraw educational services of any pupil in respect of whom monies due to the school are outstanding as per School and ISASA policy. Upon breach, the school will provide a 7-day notice to rectify, failing which the school will have the sole right to invite the parents for a meeting of representation, why the learner/s enrolment should not be terminated. If the parties cannot reach a resolution, the school will have the right to terminate the enrolment with the learner's last day being on the last school day of the year the default took place.

Banking details:

Account Holder	:	Brescia House School
Bank	:	Standard Bank
Branch	:	006605 Hyde Park
Account Number	:	610175742
Swift Code	:	SBZAZAJJ

Your account can be paid via EFT, Debit Order (administered by the school) or Credit Card (surcharge applies). For safety reasons, we are not able to accept cash payments.

If you have any queries regarding fees or charges, please contact:
schoolfees@brescia.co.za

If you have any other queries please do not hesitate to email admissions@brescia.co.za. Alternatively, the school website: www.brescia.co.za can be referred to for additional information as needed.

To register your daughter with the school, please scan the QR code, or go to https://www.brescia.co.za/how-to-apply

MISSION STATEMENT

Brescia House School
Believes In

Creating a Christian atmosphere, in which principles of truth, love, justice, and reverence become the criteria in life's decisions.

Working to achieve academic excellence and the development of the whole woman in all facets of her potential.

High standards of behaviour and discipline and in the importance of the individual and in her creative self-expression.

The dignity of all persons and in respecting the rights of others.

An open environment where all persons of our richly diverse society may grow in mutual understanding and acceptance.

SERVIAM
Brescia House School

Brescia Bears